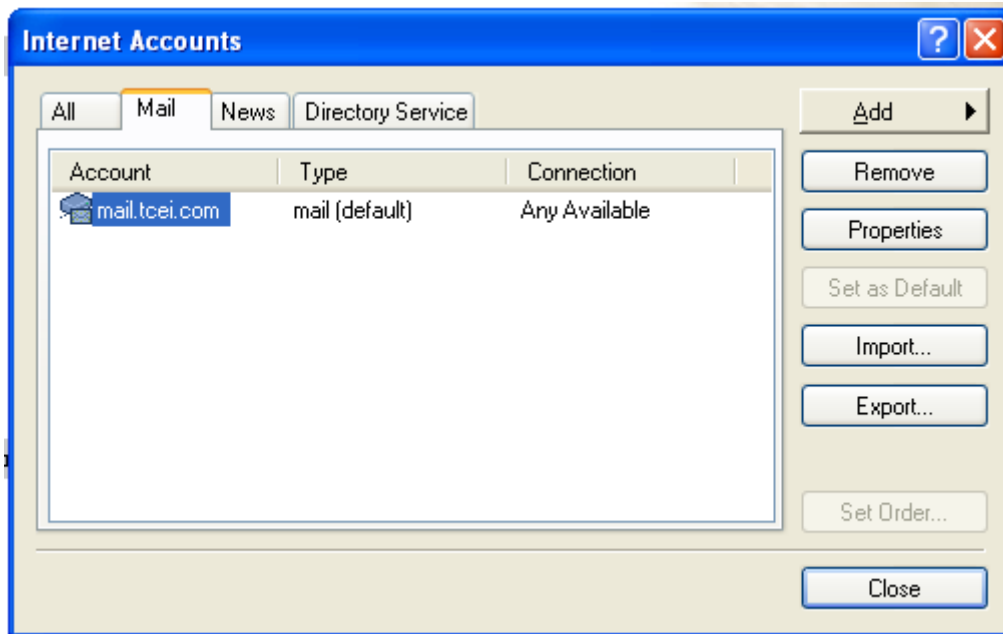


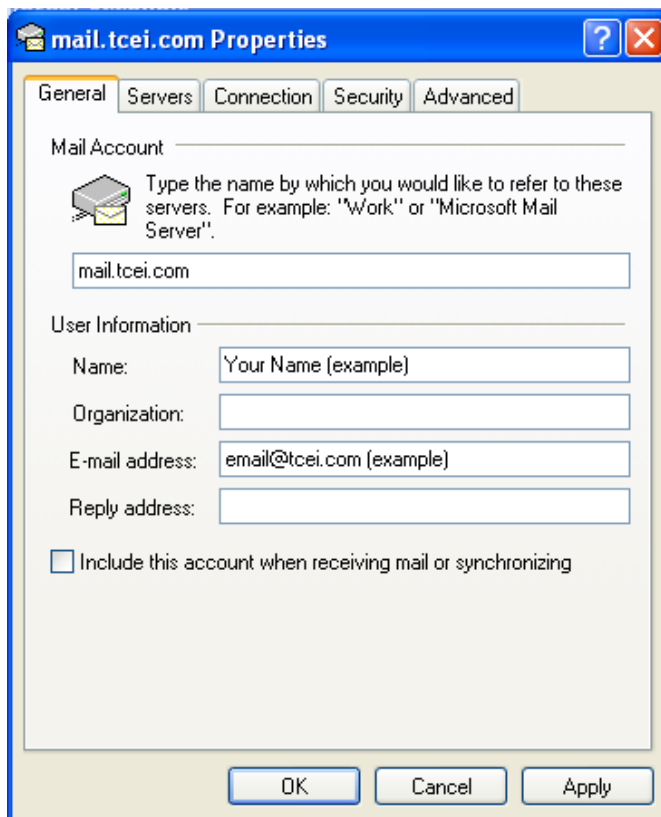
PROBLEMS SENDING OUT EMAILS IN OUTLOOK EXPRESS

While in Outlook Express, Click on **“TOOLS”** and then on **“ACCOUNTS.”**

Now double-click your email account (typically “mail.tcei.com”).



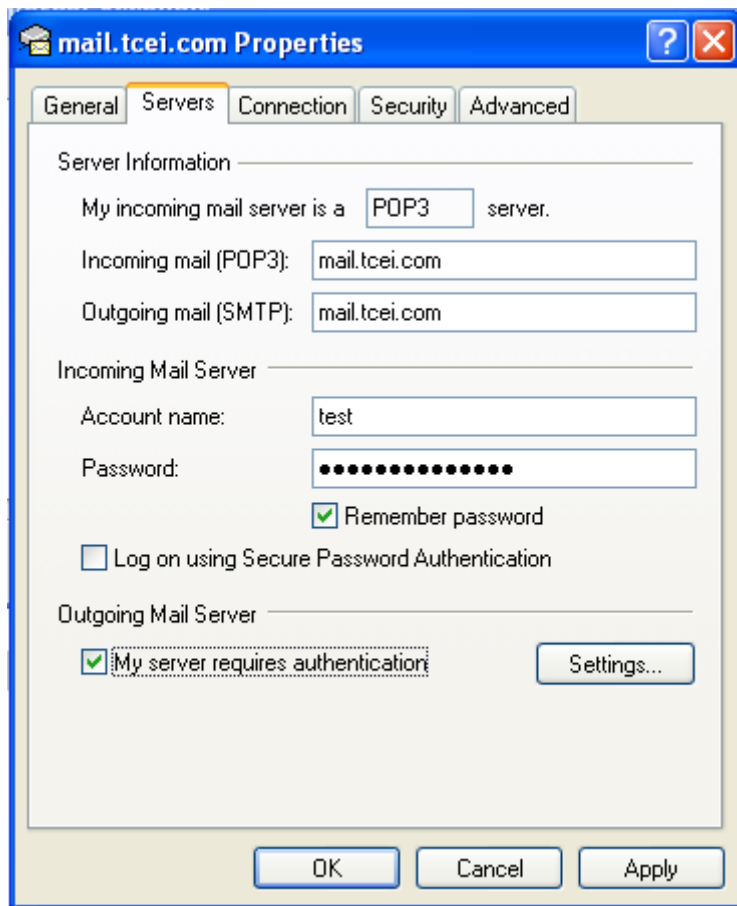
In the “Properties” window under the “General” tab, verify that your email address is correct.



No further change is needed in this window.

Click on the “**Servers**” tab which appears near the top of the window.

Locate the “Outgoing Mail Server” section of this window, which appears at the bottom of the window.



If there is no checkmark in the box that appears next to “**My server requires authentication,**” click once in the box to insert a checkmark.

Click on the “**Apply**” button, then click “**OK.**”

Close out the remaining windows.

You can now send out emails.